



Founded 1674

THE HARVEY GRAMMAR SCHOOL

Cheriton Road Folkestone
Kent CT19 5JY

Headteacher: **Mr S Norman, BA (Hons), NPQH**

COVER SUPERVISOR

Person Specification

We are seeking to appoint a person who:-

- is enthusiastic, conscientious, discreet and motivated;
- is sensitive to the learning needs of all pupils;
- has a commitment to pastoral care as a positive support for learning;
- is literate, numerate and confident with ICT;
- is willing to embrace new ideas;
- can establish positive professional relationships with staff and pupils;
- can deliver sound classroom management;
- has excellent communication skills, both verbal and written;
- is able to use initiative and work both independently and under direction;
- has the ability to work calmly under pressure;
- can adapt quickly and effectively to changing situations;
- can work at all times with complete confidentiality.

September 2024